This notice is included with your application materials because we would like to help you file your application with as few problems as possible. We offer the following information to assist you:

1. **All <u>Permit Applications</u>** require an appointment to file <u>except</u>: Landscape Plans, Replacement Maps, Appeals and Minor Deviation of Use Permits.

TO ARRANGE OR CANCEL AN APPOINTMENT PLEASE CALL (858) 694-2262.

- 2. Major Pre-Application Meetings and Initial Consultation Meetings are available. A deposit will be required and an account will be created when the Major Pre-Application Meeting and Initial Consultation Meeting request is submitted to Zoning. The deposit will vary depending on the complexity of the project. To arrange a Major Pre-Application and/or Initial Consultation Meeting, please call (858) 694-2262.
- 3. Please read the application material you have received very carefully, and be sure you understand what is required for an application submittal. If you try to file an application with missing or inadequate information or documents, it will be rejected and another appointment may be necessary.

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